

**Haymaker Farmers’ Market 2009 Vendor Application**

Thank you for your interest in becoming a member of Kent’s Haymaker Farmers’ Market, (HFM Inc. #1837878 incorporated non-profit state of Ohio.)

Please read carefully and follow the steps below:

- 1. Please read the Rules of the Market. Please fill out the application form completely. Submit your application by **May 15th to:**

Haymaker Farmers’ Market  
 965 Howe Road  
 Kent, Ohio 44240

Or by email to: [kentmarket@neo.rr.com](mailto:kentmarket@neo.rr.com)

Fees: The fees for vending during the 2009 season have been adjusted by the membership at the annual spring meeting held on April 26, 2009. Fees are used exclusively to pay for the following market related expenses: Market liability insurance, market advertising in the Record-Courier and other media, sandwich board signs placed around town every Saturday by the manager and his wife. Fees paid to the musicians performing through the “Music @ the Market series”, costs associated with the “Downtown @ the Market” project which is a connection between downtown merchants and the farmers’ market, purchase of gravel for the market site, purchase of materials for the market benches which may be offset through tax deductible donations to the market, purchase of market umbrellas and stands, rental of a Porta-restroom placed on the site during the market season, fees associated with filing for and maintaining tax exempt status as well as any city, county or State of Ohio permits that may be assessed, postage for mailings, incidental office supplies, incidental items that must be purchased to maintain the equipment, umbrellas, stands or signs. The manager position is as an unpaid volunteer.

The new vendor rates are:

- Full season pass, (23 Saturdays this year). \$120.00
- Half season pass, (12 Saturdays this year). \$75.00
- Daily rate, pay as you go, \$12.00.
- First sale day at Haymaker Farmers’ Market free of charge.
- Charities or other non-profit may set up with permission from the manager on a case-by-case basis free of charge.
- A single local artist or musician may set up free of charge with permission of the manager in advance to sale day.

**You will be notified by email or telephone, (your preference) regarding receipt of your application.**

The market will be opening for business this year on 30 May 2009.

**Farm or Business Name** \_\_\_\_\_

**Names of owners (a farm unit is defined as one business)** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

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Telephone Number (area code) \_\_\_\_\_

E-mail address \_\_\_\_\_

Address of production location (if different from above) \_\_\_\_\_

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**Product Categories**

This is where you let us know what you intend to sell at Market. Please estimate, by category, the percentage of total sales each category represents (total to equal 100%.) For each category that applies to your sales, circle the general types of products that you intend to sell at Market and list individual products as well.

**Category 1 estimated % of sales** \_\_\_\_\_

**Raw or minimally processed farm products**

**Are your products certified organic?** \_\_\_\_\_ **Certification.** \_\_\_\_\_

Raw Vegetables and fruits:

Eggs:

Maple Syrup:

Honey:

Herbs:

Bedding Plants:

Landscape Plants:

Cut flowers:

Other:

**Category 2 estimated % of sales** \_\_\_\_\_

**Cottage foods and non-refrigerated baked goods.** If ingredients used in the products below are harvested from your farm, please indicate which ones.

Baked goods:

Jams, Jellies, Preserves:

Vinegars:

Juices, Coffee, Tea:

**Category 3 estimated % of sales** \_\_\_\_\_

**These are products that require more stringent inspections, regulation, and usually refrigeration.**

Acidified foods like pickles and relishes (these require the FDA short course certification and Ohio Dept. of Agriculture licensing):

Cheese and other dairy products:

Ready to eat prepared foods: (requires RFE prepared foods license)

**Category 4 estimated % of sales \_\_\_\_\_**

**Farm Crafts:** must be produced predominately from materials grown or harvested by the vendor.

Soaps and lotions, body products made by vendor from agricultural products:

**New Vendor Background Information** (The more descriptive you are describing your operation, the better we are able to evaluate your application.)

1. How long have you been farming?
2. How much area do you have in production?
3. How long have you been producing these products?
4. How do you currently market your products?
5. Do you sell at other Farmers' Markets in the area? Which ones and for how long?

How many weeks do you plan to sell at Haymaker Farmers' Market? Our 2009 season runs 30 May- 31 October.

I acknowledge that I have been provided with a copy of the "Rules of the of Haymaker Farmers' Market" and that I will abide by these rules. I also understand my membership may be terminated without refund of fees for violation of the market rules. I further agree to allow representatives of Haymaker Farmers' Market with prior notice to visit the premises where the products I intend to sell are produced.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

APPLICANTS: DO NOT WRITE BELOW THIS LINE

Application received by \_\_\_\_\_ Date \_\_\_\_\_

Site visit made by \_\_\_\_\_ Date \_\_\_\_\_

Application updated 4/29/2009